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Microsoft Excel is a software program included in the Microsoft Office suite It is used to create spreadsheets which are documents in which data is laid out in rows and columns like a big table Due to its extreme versatility and power Excel has become one of the most used software programs in the business world Excel is one of the most important skills in today s job market Having a solid working knowledge of Excel can improve your job performance help you qualify for raises and promotions or even help you land that new job that you deserve This course walks you through hand on Excel from the very basics of opening Excel all the way to becoming comfortable working within Excel environment Here s some of what you ll learn Creating spreadsheets in Excel Saving your work where you can find it Working with multiple workbooks in Excel Formatting and printing Understanding Ribbon and Excel terminology Cell formatting and working with ranges Sorting and filtering your data Conditional formatting and using comments Working with find and replace tool and others Fun New

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Excel 2013 Elearning Kit For Dummies Book Review: Unveiling the Magic of Language

In an electronic digital era where connections and knowledge reign supreme, the enchanting power of language has become more apparent than ever. Its ability to stir emotions, provoke thought, and instigate transformation is actually remarkable. This extraordinary book, aptly titled "**Excel 2013 Elearning Kit For Dummies**," written by a highly acclaimed author, immerses readers in a captivating exploration of the significance of language and its profound effect on our existence. Throughout this critique, we will delve to the book is central themes, evaluate its unique writing style, and assess its overall influence on its readership.

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