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# *Getting* **AHEAD**

THREE STEPS  
to TAKE YOUR CAREER to  
the NEXT LEVEL

Joel A. Garfinkle

Foreword by Marshall Goldsmith,  
author of *What Got You Here Won't Get You There*

# Getting Ahead Three Steps To Take Your Career To The Next Level

**Jiyuan Zhang**



## **Getting Ahead Three Steps To Take Your Career To The Next Level:**

Getting Ahead Joel A. Garfinkle, 2011-08-04 A leading executive coach pinpoints three vital traits necessary to advance your career In Getting Ahead one of the top 50 executive coaches in the United States Joel Garfinkle reveals his signature model for mastering three skills to take your career to the next level Perception Visibility and Influence The PVI model of professional advancement will teach you to 1 Actively promote yourself as an asset and valuable person inside the organization 2 Increase your visibility to gain others recognition and appreciation for your efforts and 3 Become a person of influence who makes key decisions inside the organization Getting Ahead will put you ahead of the competition to become a known valued and desired commodity at your company For more than two decades Joel Garfinkle has worked closely with thousands of executives senior managers directors and employees at the world's leading companies and has authored 300 articles on leadership Offers detailed guidance on how to increase exposure boost visibility enhance perceived value for your organization and ultimately achieve career advancement Explains how to get your name circulating among higher levels of management so others know you see your results and acknowledge the impact you bring to the company **Jump-Starting a Career in Medical Technology** Amie Jane Leavitt, 2013-12-15 In hospitals and clinics there are people who among other things take X rays MRIs CAT scans and ultrasounds And there are those who repair that same equipment There are also people who work in research laboratories veterinary offices and dental and ophthalmology offices All of these people work in the field of medical technology Readers will get a detailed description of some of these jobs as well as a selection of in depth personal interviews with people who are currently employed in the industry They will find out what education they'll need how to find a job and how to climb the health care ladder as a medical technology professional *Promotion Faster & Better* Gyan Shankar, 2023-07-16 If you're ready to take your career to the next level starting from today keep reading this book as this helps you understand what you need to do why you need to do it and how you can do it Author reveals insider career strategies to get promotion faster better Here is a chance to understand the problems and the challenges that you may have been facing and why your current efforts may no longer lead you to your next promotion Each chapter is a clear concise specific thing to do to get the promotion you're working hard for Use them to nail it down before somebody else does **The Bold Ones: Innovate and Disrupt to Become Truly Indispensable** Shawn Kanungo, 2022-12-06 Ranked 5 on McKinsey Company's Top Books on Decision Making A practical and inspirational playbook that shows you how to use innovation and disruption to become truly unstoppable Disruption for disruption's sake isn't a smart strategy when you're seeking ways to accelerate your career and become truly indispensable In The Bold Ones you'll discover it's more about being bold than disruptive being simultaneously confident enough to challenge industries yet practical enough to recreate them Internationally celebrated disruption strategist Shawn Kanungo offers a playbook for individuals who know they need to become bolder to push their careers and companies forward but don't know how to innovate You'll learn where to start what

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**Work Smart** Marci Taub, L. Michelle Tullier, Princeton Review (Firm), Michelle Tullier, 1998 The employee handbook they plunk down on your desk when you start a job tells you more than you ever wanted to know about the dental plan the 401 k and the heroic struggles of the company's founder But as far as how to get ahead on the job it's your call *Work Smart* is your guide to the unwritten rules of how to think look and act at work We'll teach you how to project a professional image wherever you work and how to learn the rules of office politics set and meet goals deal with organizational change master the art of office communication cope with stress and burnout decide if when and how to leave your job And if you're stuck in an unrewarding job without much to look forward to we'll help you kick start a successful career change Whether it's your first day on the job or you have a promotion or two behind you *Work Smart* is your personal adviser for the daily issues annoyances and aspirations of life on the job

**The New York Times Book Review**, 1964 **Job Hunting for the Disabled** Edith Marks, Adele Lewis, 1983 In addition to standard information on job hunting this guide gives specific advice on overcoming physical barriers **Machine Design**, 1984 *Saturday Review*, 1965 **The Reporter** Max Ascoli, 1964

**Subject Guide to Books in Print**, 1991 **Launching the Right Career** Kate Wendleton, 2006 *Launching the Right Career* is full of exercises and assessment techniques to help you figure out which career is best for you It's the same approach *The Five O'Clock Club* has used for decades with professionals managers and executives This book is also great for every college student and recent grad concerned about the future and aware of the tight job market they are entering

**Microtimes**, 1993 *Cosmopolitan* Helen Gurley Brown, 1984-04 **24 Hours to Your Next Job, Raise, Or Promotion** Robin Ryan, 1997-09-11 A 24 hour game plan for getting your career on track Career Coach Robin Ryan has placed thousands of clients on the track to successful fulfilling careers Now her unique new guide provides the strategies you need to get that new job or well-deserved promotion or long-awaited raise in just 24 hours Equal parts inspiration instruction and motivation *24 Hours to Your Next Job Raise or Promotion* covers How to highlight your best skills How to evaluate job

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